

श्रीसिद्धिविनायक गणपती मंदिर न्यास, प्रभादेवी, मुंबई ४०००२८

फोन नं - २४२२४४३८ फॅक्स -२४२२२१५८

: ई-निविदा सूचना :

मंदिराशेजारील प्रतिक्षालय इमारत येथे बसविण्यात आलेल्या ब्ल्यू स्टार वातानुकूलित यंत्रणेचे सर्वसमावेशक (Comprehensive) कंत्राट देण्यात येणार आहे. त्याकरीता कंत्राटदारांकडून ई-निविदा मागविण्यात येत आहेत. ई निविदेबाबतची सविस्तर माहिती (अटी व शर्ती) तसेच निविदा अर्ज डाऊनलोड करण्यासाठी www.mahatenders.gov.in या संकेतस्थळावर किंवा www.siddhivinayak.org या न्यासाच्या वेबसाईटला भेट द्यावी.

- ई निविदा प्रसिध्दीचा दिनांक - शुक्रवार, दि. १ जून, २०१८ सकाळी ११.०० वाजता.
- निविदा पूर्व बैठक - शुक्रवार, दि. ८ जून, २०१८ दुपारी ३.०० वाजता.
- स्थळ - तिसरा मजला, मंदिर न्यास कार्यालय
- ई निविदा स्विकारण्याचा अंतिम दिनांक - शनिवार, दि. १६ जून, २०१८ दुपारी ४.०० वाजता.
- तांत्रिक निविदा उघडण्याचा दिनांक व वेळ - सोमवार, दि. १८ जून, २०१८ दुपारी २.०० वाजता.
- स्थळ - तिसरा मजला, मंदिर न्यास कार्यालय
- मूल्य निविदा उघडण्याचा दिनांक व वेळ - सोमवार, दि. १८ जून, २०१८ सायंकाळी ४.०० वाजता.
- स्थळ - तिसरा मजला, मंदिर न्यास कार्यालय

सही/-

संजीव पाटील

कार्यकारी अधिकारी

Shree Siddhivinayak Ganapati Temple Trust, Prabhadevi, Mumbai 400028

Phone No- 022-24224438 Fax 022-24221558

www.siddhivinayak.org Email: svt@vsnl.com

Online digitally signed tenders are invited from reputed Manufacturers and Authorized Dealers of Blue Star Ltd for Comprehensive Annual Maintenance Contract of HVAC system in Pratikshalay building of the above said Trust. E-tender documents can be viewed and or downloaded from the Government website **www.mahatenders.gov.in** or **www.siddhivinayak.org** of Trust website.

- Date of Issuing E-Tender: Friday, Dt. 1st June, 2018 11.00 Hrs.
- Pre-bid Meeting: Friday, Dt.8th June, 2018 15.00 Hrs.
- Venue: On 3rd floor Main building Trust Office.
- Last Date of Submission of online Tender: Saturday, Dt. 16th June 2018 up to 16.00 Hrs.
- Opening of Technical Bid: Monday, Dt. 18th June, 2018 14.00 Hrs.
- Opening of Price Bid: Monday, Dt. 18th June, 2018 16.00 Hrs.

**Sd/
Sanjeev Patil
Executive Office**

**SHREE SIDDHIVINAYAK GANAPATI TEMPLE TRUST, PRABHADEVI
MUMBAI 400 028.**

Comprehensive Annual Maintenance Contract of HVAC system in
Pratikshalay building

Index

SR. NO	CHAPTER NO.	DESCRIPTION
1	1	INSTRUCTIONS FOR BIDDERS
2	2	GENERAL CONDITIONS OF CONTRACT
3	3	<u>CHECK LIST</u>
4	4	ANNEXURE A
5	5	ANNEXURE B
6	6	<u>FINANCIAL BID</u>

SHREE SIDDHIVINAYAK GANAPATI TEMPLE TRUST, PRABHADEVI
MUMBAI 400028.

CHAPTER – 1
INSTRUCTIONS FOR BIDDERS

1. **General:**

- 1.1 Online digitally signed tenders are invited i.e. (i) Technical bid (ii) Commercial bid from from reputed Manufacturers and Authorized Dealers of Blue Star Ltd for Comprehensive Annual Maintenance Contract of HVAC system in Pratikshalay building as per the Technical Specifications **(Chapter- 4)** in this document.
- 1.2 Bidders are advised to study the tender document carefully and thoroughly. Online submission of tender shall be deemed to have been done after careful study and examination of the tender document with full understanding of its implications.
- 1.3 It will be imperative on each bidder to fully acquaint himself with all the local conditions and factors, which would have any effect on the performance of the contract and cost of the Stores. No request for the change of price or time schedule of delivery of Stores shall be entertained, on account of any local condition or factor once the offer is accepted by the Purchaser.
- 1.4 ***The Trust board reserves the right to relax any terms & conditions.***
- 1.5 Bidders shall not be permitted to alter or modify their bids after expiry of the deadline for receipt of Bids.

1. Shree Siddhivinayak Ganapati Mandir Trust reserves the right to reject any or all the tenders without assigning any reasons whatsoever and no representation shall be entertained on this account.
2. All rates will be inclusive of delivery charges. Taxes will be additional and as applicable at the time of invoicing.
3. Each tender will be accepted subject to the existing tax laws prevalent in the State of Maharashtra and must state his registration number of taxes.
4. Scan copy of the Purchase orders of at least 3 works done by the Contractor during last five years, in Government/Private Sector, as per Statement II shall be out of which the magnitude of similar type of work done by the Contractor not less than 5Lacs or 50% of the tender amount.

5. Scan copy of recent OEM authorisation certificate provided for participation in tender for execution of Blue Star VRF machines and equivalent machine maintainance
6. Scan copy of the Blue Star authorised service channel partners certificate from OEM
7. Scan copy Statement showing during average Annual Turnover for the last three years of magnitude of Certificate from the registered chartered accountant not less than 2 crore specifically in the maintenance and service of VRF, Ducted and split ACs all together. (information to be given in statement)
8. Scan copy of List of Tools and Plant and Machinery available with the Tenderer which will be used for this work. (Information to be given in statement IV)
9. Scan copy of Details of Technical persons on the role of Tenderer (Information to be given in statement III)
10. Scan Copy of proofs regarding office & Service Centre located within 20km from the site where machines are located and under Municipal corporation jurisdiction.

2. Schedule of Tender:

2.1 The tender document can be downloaded from our website (www.siddhivinayak.org) (www.mahatenders.gov.in)

- **Date of Issuing E-Tender: Wednesday, Dt. 1st June, 2018 11.00 Hrs.**
- **Pre-bid Meeting: Tuesday, Dt.8th June, 2018 15.00 Hrs.**
- **Venue: On 3rd floor Main building Trust Office.**
- **Last Date of Submission of online Tender: Thursday, Dt. 16th June 2018 up to 16.00 Hrs.**
- **Opening of Technical Bid: Saturday, Dt. 18th June, 2018 14.00 Hrs.**
Opening of Price Bid: Saturday, Dt. 18th June, 2018 16.00 Hrs.

2.3 The online Technical bids will be opened at **14:00 hrs on 18th June, 2018** in **“Shree Siddhivinayak Ganapati Temple Trust” 3rd Floor, Prabhadevi, Mumbai – 400 028**. The bidders or their authorized representatives may remain present, if they so desire.

2.4 The representatives (Employee, Manager, Owner, Partner, and Director) of the firms participating in the tender meetings including Technical Evaluation Committee meetings etc. **must carry authorization letters from the firm concerned.**

2.5 **The Pre-Bidders meetings will be held on 8th June, 2018 at 15:00 Hrs. at “Shree Siddhivinayak Temple Trust” 3rd Floor, Prabhadevi, Mumbai – 400028.**

2.6 The Commercial bids of the short-listed Bidders will be opened in the Committee Room **“Shree Siddhivinayak Ganapati Temple Trust” 3 rd Floor, Prabhadevi, Mumbai – 400 028. On 18th June, 2018 at 16 Hrs.**

2.11 Submission of online scanned copies of unwanted/irrelevant documents /out of contest document to disturb/misuse the online procurement system will be taken seriously and stringent action will be taken against the such bidders, besides action for rejection of bids and blacklisting of firm will be initiated

4. Shree Siddhivinayak Temple Trust right to accept any Bid and to reject any or all bids: The Trust reserves the right to accept any bid, and to annul the bid process and reject all bids at any time, without assigning any reason, prior to placement of supply order/ signing of contract, without thereby incurring any liability to the affected Bidder(s) or any obligation to inform the affected

Bidder(s) of the grounds for the Purchaser's action.

5. Bidder Qualification: The “**Bidder**” as used in the tender document shall mean the one who has signed the Bid Form. The Bidder may be either the manufacturer of the Stores for which prices are quoted on the Price Schedule (**Chapter – 5**) or his duly authorized distributors. The bidders shall submit a manufacturer's certificate issued by any Govt. Agency or authorized distributorship/dealership certificate from a manufacturer/principal registered with any Govt. Department.

5.1 **The average turnover for last three years should be above INR 50,00,000 (50 lacs)**

6. Bid Security (Earnest Money):

6.1 The Security Deposit (Earnest Money) shall be paid online amount of **Rs. 50,000/-(Rupees Fifty Thousand Only)** shall be submitted by the bidder at the time of tender submission on opening failure to do so will result in rejection of the bid.

6.2 The Bid Security (Earnest Money) shall be valid for a period of seven and a half months from the date of opening of the Bid by the Purchaser, in case of short-listed Bidders. No interest will be payable by the Purchaser on this amount.

6.3 The Bid Security (Earnest Money) may be forfeited :

- a) if a Bidder withdraws his bid during the period of bid validity; or
- b) in the case of the finally selected Bidder, if the Bidder fails;
 - i) to sign the Contract in accordance **Clause 1 of Chapter-2**; or
 - ii) to furnish Contract Performance Security in accordance with **Clause 2 of Chapter-2**; or
 - iii) if at any stage any of the information/declaration is found false.

6.4 Bid Security (Earnest Money) in respect of the finally selected Bidder will be discharged upon the Bidder signing the Contract, pursuant to **Clause 1 of Chapter-2** and furnishing the Performance Guarantee, pursuant to **Clause 2 of Chapter-2**.

6.5 Exemption Shall be granted for the Payment of Earnest Money Deposit to the

Small Scale Industrial (SSI) Units registered with Maharashtra Small Industries Development Corporation (MSSIDC) or National Small Industries Corporation (NSIC) in respect of those items for which the Registration Certificate has been obtained in respect of tenders called for by Government Departments, State Owned Public Sector Undertakings, Statutory Boards, Local Bodies and Co-operatives

7. **Period of Validity of Bids:** Bids shall remain valid for **06 (Six) calendar months** from the date of Bid opening. A bid valid for a shorter period may be rejected by the Purchaser as non-responsive.
8. **Registration with GST Department:** The bidders should have their firm registered with the GST Department, with respect to GST shall furnish scanned copies of the same with their Technical Bid along with their latest GST deposit challan/return. Vat Clearance Certificate.
- 8.1 The bidders should also submit the copy of Income Tax returns for the assessment year 2015-16, 2016-17 and 2017-18.

9 Terms and conditions of Tendering Firms:

- 9.1 Printed terms and conditions of Bidder shall not be considered as forming part of their Bids.
- 9.2 Bidder must state categorically whether or not his offer conforms to all the tender terms and conditions. If there is a variation in any of the terms and conditions, the extent of variation and the reasons thereof shall be clearly mentioned in the technical bid.
- 9.3 Bidder must state categorically whether or not his offer conforms to the specifications given in **Chapter 4**, specify clearly deviation if any of the tender. Bidder is free to quote better version or to add any better configuration in line with technical specification of **Chapter 4**.

10 Bid Requirements:

- 10.1 The Bidder must quote for items and quantities as listed under the Schedule of Requirements (**Chapter – 3**) and also for any other equipment/components/

services required for the equipment in the Price Schedule format (**Chapter- 5**). Nothing over and above the quoted price shall be payable on any account.

- The Successful Bidder(s) shall be required to furnish **Contract Performance Bank Guarantee for 3%** of the Contract Value, at the time of award of Contract as per the prescribed Performa (**Annexure – C- 6 of Chapter 7 & Clause 2 of Chapter – 2**). Performance Security (Security Deposit) has to be deposited by successful bidder in the form of Account Payee Demand Draft, Fixed Deposit receipts, Bank Guarantee from a commercial bank in an acceptable form, irrespective of its registration status and shall be valid for a period of **12 Months** beyond the date of completion of all contractual obligation of the supplier including warranty obligations. The performance Security shall bear no interest.

- 10.2 The bidders participating in the Tender must submit a scanned copy of list of their owners, partners, etc. and a certificate to the effect that the firm is neither blacklisted by any Government Department nor any Criminal Case is registered against the firm or its owner or partners or directors anywhere in India.
- 10.3 The bidder shall not be black listed by any government body or shall have any legal cases pending against the company or any of the directors / partners / proprietors.
- 10.4 The bidder should submit an undertaking that no member of their firm/company etc. or family members are participating in the bidding process through some other entity.
- 10.5 Bids not accompanied the scanned copies of **Tender Fee and Earnest Money will be rejected.**
- 10.6 Conditional bids, Telex/Fax bids and incomplete bids will be summarily rejected. No physical bids will be accepted only online bids will be accepted.
- 10.7 The bid shall contain no interlineations; errors or overwriting and all pages of the Bid must be signed and stamped sequentially numbered by the Bidder.

12. GUARANTEE/WARRANTY & ASC

- 12.1 The Bidder shall provide onsite comprehensive Guarantee/Warranty for all

equipment for a period of **01 (One) Years** from the date of final acceptance of the tender

13. **Contents of Bid:** The Online Bids prepared by the Bidder shall comprise of the following two components:-
- a) **Technical Bid** comprising of the following **scanned documents** and to be filled on the format sheets provided in each Tender Document. This is mandatory:
 - i) Copies of GST Registration Certificate & Current Tax Certificates/Return **(Clause 8, Chapter 1)**
 - ii) **Certificate as per clause 10.3 of Chapter 1**
 - iii) Check List of Technical Bid **(Annexure C4, Chapter 7)**
 - viii) Tender acceptance letter **(Annexure C7 of Chapter 7)**
 - x) Scanned Copies of the Tender fee and earnest money deposit.
 - xi) Income Tax returns for the last 3 years (2014-15, 2015-16 and 2016-2017)
 - xii) Turnover certificate duly attested by the auditor as per **(clause 5.1 of chapter 1)**
 - xiii) **The Turnover certificate as per clause 5.1 of chapter 1 duly attested by the C.A.**
 - b) **Commercial Bid** to be filled in accordance with the format provided in the Tender Document:
 - i) **Price Schedule (Chapter-5) & ASC Rates for 4 years after Guarantee warranty Period of 1 year.** The Price Schedule will be filled in excel sheet provided with the tender documents.
15.4,15.5,15.6,15.7,15.8,15.9

14. Instructions for Online Bid Submission:

The bidders are required to submit soft copies of their bids electronically on the Govt. Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the GOVT. Portal, prepare their bids in accordance with the requirements and submitting their bids online on the GOVT. Portal.

More information useful for submitting online bids on the Govt. Portal may be obtained at: **<http://mahatenders.gov.in>**

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Govt. Procurement Portal: **<http://mahatenders.gov.in>** _by clicking on the link “Click **here to Enroll**” on the GOVT. Portal is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the GOVT. Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the GOVT. Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the GOVT. Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective „My Tenders“ folder. This would enable the GOVT. Portal to intimate the bidders through **SMS / e-mail** in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents – including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF formats. Bid documents may be scanned with 100 dpi with black and white option.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use **“My Space”** area available to them to upload such documents.
- 5) These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as “Online” to pay the tender fee / EMD as applicable.
- 4) Bidder should prepare the Online EMD as per the instructions specified in the tender document. Otherwise the uploaded bid will be rejected.

- 5) A standard Price Schedule provided with tender document (Excel Sheet) format has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Bidders are required to download the Price Schedule provided with tender document (excel sheet) file, open it and complete the while colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the Price Schedule provided with tender document (excel sheet) file is found to be modified by the bidder, the bid will be rejected.
- 8) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 9) Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 10) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to GOVT. Portal in general may be directed to the 24x7 GOVT. Portal Helpdesk. The contact number for the helpdesk is 1800 3070 2232.

SD/-
Executive Officer,
Shree Siddhivinayak Ganapati Temple Trust
Prabhadevi, Mumbai

CHAPTER 2

SHREE SIDDHIVINAYAK GANAPATI MANDIR TRUST

Shree Siddhivinayak Ganapati Mandir Trust, Prabhadevi, Mumbai: - 400-028

General terms and conditions of Air Conditioners:

1. Rates quoted should be comprehensive, includes compressor, gas charging, all electrical parts, fan motor, PCB, remote, knobs but excluding condenser coil, cooling coil, grill and sheet metal.
2. Necessary spares including gas should be available at site.
3. As far as possible all the repairs should be carried out at site.
 1. Quarterly service of unit.
 2. BDS 2 services in a year
 3. Breakdown call should be immediately attended to.
 4. Major breakdown should be completed within 32 working hrs.
4. Contractors should inspect the premises and air-conditioners before submitting their Quotes for AMC;
5. The firm should have at least 5 years' experience in the field of providing Annual Maintenance for split A.C.
6. The firm/Sub-contractor shall have its own qualified A.C. technicians
7. Any complaint call made should be attended to within 2 Hrs. from the receipt of such call
8. In case of any machine break down and where the machine/part has to be taken to the work-shop/repair Centre then it shall be the duty of the contractor to provide the service machine/part during such period of repair;
9. Payment for the Annual Maintenance will be made on equal installments after expiry of each quarter;
10. Preventive maintenance would be carried out four times in a year by the

Annual Maintenance Contractor so that the machines run in a trouble free manner. A record of such preventive maintenance carried out should be submitted on each occasion before the Authorized Officer;

11. In case the Annual Maintenance Contractor defaults in rendering the service beyond 24 hrs then a penalty of Rs.200/- per day shall be imposed and the discretion of which shall lie with the administration;
12. The contractor shall specifically list consumable parts which are not covered under Annual Maintenance Contract as per point NO.2 for which it will raise separate bills;
13. The contract shall remain in force for a period of one year from 01.04.2018 to 31.03.2019.
14. In case the service is found to be unsatisfactory, the contract will be cancelled without assigning any reason;
15. The successful Annual Maintenance Contractor shall be required to deposit Rs.10,000/- (Rupees Ten Thousand Only) as Security Deposit during the period of AMC in the form of DD/ Banker Cheque within 30 days from the date of Work Order on account of Performance Guarantee. ii) Performance Security will be discharged after completion of contractor's performance obligations.
16. If the contractor fails or neglects any of his obligations under the contract, Institute reserve the right to forfeit either whole or any part of Performance Security furnished by the bidder as penalty for such failure.
19. **VALIDITY OF QUOTATIONS:** Rates quoted by the Firm shall remain valid for a period of 90 days.
20. TDS and any other Government levies applicable shall be deducted from bill amount as per Government of India instructions issued from time to time.
21. The contractor shall be responsible for any injury caused to persons, property of Institute etc. which may arise from the operations or neglect of any person of the tenderer/contractors team or any person engaged by him for any purpose related to the execution of this contract. The tenderer/contractor shall indemnify Institute of all liabilities arising out of his operations in any way under any acts of the Government and also in
award of any compensation or damaged consequent upon any claim arising out of the above.
22. It is expressly understood and agreed to between the parties to this tender that the persons deployed by the contractor for the above work shall be employee of the contractor for all intents and purposes and in no case, shall a

relationship of employers & employees between the said persons & Institute shall accrue implicitly and explicitly.

23. The successful tenderer shall not sub-let the part or complete work without written permission of Institute. The tenderer is fully responsible to Institute for the work if awarded to him.
24. Any dispute or difference arising from interpretation of the tender items or its terms & conditions, the matters in dispute shall be settled at Mumbai jurisdiction whose decision shall be final and binding on the parties to the contract.
25. AC units covered under this AMC are in working condition. It is, therefore, shall be binding on the contractor that they maintain them throughout the period of AMC and hand over the same in good running condition at the time of expiry of this contract.
26. The contractor shall be replacing spare parts and materials free of charge which get defective during the AMC period. However, this excludes parts already mentioned above in point no.2 of air conditioners.
27. The charging of refrigerant gas in air conditioners during the period of this AMC shall be done by the contractor on its own cost. The services which are felt essential for the effective working of air conditioners shall also be rendered by the contractor during the period of this AMC.
28. Replacement shall be obtained from the manufacturer or their authorized dealers of the original equipment manufacturer only and the required invoice, challan etc. are to be produced and verified before reinstallation.
29. The quantities mentioned in the schedule are only indicative of the estimated requirements of the Institute, and the Institute does not bind itself to purchase/to complete any or all the quantities indicated

CHAPTER 3

The Following Documents must be uploaded along with Technical Bid otherwise the tender shall be summarily rejected.

CHECK LIST:

- 1. Previous Experience in the same trade as Govt/Private jobs (Copy of work order/Purchase order)**
- 2. OEM Authorization certificate - Not Applicable for OEM**
- 3. Authorized Service vendor certificate from OEM - Not Applicable for OEM**
- 4. Annual Turnover**
- 5. Original Solvency Certificate**
- 6. Self-attested copy of last year Income Tax Return.**
- 7. Self-attested copy of PAN card.**
- 8. EMD - NA**
- 9. Self-attested copy of MSME Certificate (if applicable)**
- 10. Proof of registered offices and service centers within 20km from the site**
- 11. GST registration No. (if applicable)**
- 12. Technical Specification and Tender terms and conditions –All pages duly signed and stamped and Annexure-A and Annexure-B**

Shree Siddhivinayak Mandir Ganapati Trust, Mumbai reserves the right to ask for additional documents/clarificatory documents which are not post-dated to the opening at the technical bid.

I/we have read and understood various forms and documents and am/are submitting tender complete in all respects. I/we agree to the terms & conditions as detailed in the tender documents.

1Thanking You

Yours

Sincerely

Signature, Name and designation (Stamp

ANNEXURE-A

SR. No.	Particulars	
1.	Name of the Firm	
2.	Address of the Firm	
3.	Name of the Banker	
4.	Contact No. & Email id (if any)	
5.	In case of MSME Firm (upload the Registration certificate)/NSIC Certificate	
6.	Status of the Firm -please state whether Registered, Co-operative society, Public Ltd company,	
7.	Previous Experience in the same trade with names of Hotels/Institutions served (Copy of work order/Purchase order to be uploaded)	
8.	Last year Income Tax Return (Copy to be uploaded)	
9.	Income Tax permanent Account No.(PAN) Copy to be uploaded.	
10.	RTGS/NEGT Details Account Name (For refund of EMD)-	Account Name- Bank Name- Account

		Number- IFSC Code-
11.	GST registration No.(if applicable Copy to be uploaded)	
12.	Under MSME ACT exempted from payment of EMD and tender for fee- if yes, please Enclose a copy of relevant certificate.	

(Signature of the tenderer & designation of the signatory status and office seal.)

SHREE SIDDHIVINAYAK GANAPATI MANDIR TRUST

Shree Siddhivinayak Ganapati Mandir Trust, Prabhadevi, Mumbai: - 400-028

Annexure – B: TECHNICAL BID

Name of the Firm of the Tenderer Names of all the partners of the Firm, if any.....

..... Address of the tenderer:

Shop/Office

..... Telephone No., Fax No.

E-Mail Address: State if the tenderer owns a factory/workshop anywhere. If so, give full details:

How long is the tenderer in this business of supplies? Years

State if the tenderer is at present supplying to any of the Hotels, Hostels, Hospitals, Clubs, etc. and give particulars and attach copies were necessary.

1.

2.....

3.....

4.....

5.....

State details of Registration No. of Goods and Service Tax and enclose latest Income Tax Clearance Certificate.

.....
Tenderer

..... Signature of the
Seal of the Tenderer

To BE FILLED ONLINE

FINANCIAL BID

From: _____

To,

Shree Siddhivinayak Mandir Ganapati Trust.

Shree Siddhivinayak Mandir Ganapati Trust,

Prabhadevi.

Mumbai: - 400- 028

With reference to your advertisement Tender for the year 1st April 2018 to 31th March 2019 AMC for Air-conditioners in the website, I/We hereby submit my financial bid required by you:

COMPREHENSIVE MAINTENANCE OF AIRCONDITIONERS

SR. NO.	DETAILS	FLOOR	CAPACITY	SERIAL NO.	QTY.	Rate	Amount
1	BASEMENT & GROUND FLOOR	TERRACE	12 HP	BVRF12TCE-10E20006	1		
2	GROUND FLOOR & 1st FLOOR	TERRACE	21 HP	BVRF21TCE-10E00020	1		
3	1st FLOOR (MASTER)	TERRACE	21 HP	BVRF21TCE-10E00025	1		
4	1st FLOOR (SLAVE)	TERRACE	21 HP	BVRF21TCE-10E00024	1		
5	2nd FLOOR	TERRACE	21 HP	BVRF21TCE-10E00022	1		
6	5th FLOOR	TERRACE	21 HP	BVRF21TCE-10E00023	1		
	13						
7	3rd FLOOR(DIALYSIS)	3rd floor	7.5 HP	DVRF-075FC13F00018	1		

8	3rd FLOOR(DIALYSIS)	3rd floor	7.5 HP	DVRF-075FC13F00019	1		
9	3rd FLOOR(DIALYSIS)	3rd floor	7.5 HP	DVRF-075FC13F00027	1		
10	3rd FLOOR(DIALYSIS)	3rd floor	7.5 HP	DVRF-075FC13F00029	1		
11	4th FLOOR	4th floor	12 HP	DVRF-12F00006	1		
12	4th FLOOR	5th floor	7.5 HP	DVRF-075FC12F00005	1		
	TOTAL		166 HP		12		

SR. NO.	DETAILS	EQUIPEMENT	BRAND	CAPACITY	QTY	Rate	Amount
1	BASEMENT(B.M.S ROOM)	CASSETTE	BLUE STAR	1.5 TR	1		
2	BASEMENT(E.P.B.X ROOM)	HI-WALL	BLUE STAR	1.5 TR	1		
3	BASEMENT(L&T ROOM)	BOTH HI-WALL	BLUE STAR	1.5 TR	2		
4	BASEMENT(ELECTRIC ROOM)	HI-WALL	BLUE STAR	2 TR	1		
5	BASEMENT(ENGG. ROOM)	CASSETTE	BLUE STAR	1.5 TR	1		
6	GROUND FLOOR (IN FRONT OF LIFT)	CASSETTE	BLUE STAR	4 TR	1		
7	GROUND FLOOR (SECURITY)	CASSETTE	BLUE STAR	3 TR	1		
8	1st FLOOR (IN FRONT OF LIFT)	TFA	BLUE STAR	5.5 TR	1		
9	1st FLOOR (GENTS TOILET)	TFA	BLUE STAR	8 TR	2		
10	1st FLOOR (LADIES TOILET)	TFA	BLUE STAR	5.5 TR	2		
11	1st FLOOR (ASHIRWAD CARD CENTRE)	CASSETTE	BLUE STAR	1.5 TR	1		
12	1st FLOOR (BOOK BANK CENTRE)	TFA	BLUE STAR	8 TR/1.5 TR	2		
14							
13	2nd FLOOR (IN TFRONT OF LIFT)	CASSETTE	BLUE STAR	2 TR	1		

14	2nd FLOOR (GENTS TOILET)	TFA	BLUE STAR	8 TR	1		
15	2nd FLOOR (LADIES TOILET)	TFA	BLUE STAR	8 TR	1		
16	2nd FLOOR (ELECTRIC ROOM I.V.R.S)	CASSETTE	BLUE STAR	2 TR	1		
17	3rd FLOOR (DIALYSIS CENTRE)	CASSETTE	BLUE STAR	5.5 TR	13		
18	4th FLOOR (IN FRONT OF LIFT)	CASSETTE	BLUE STAR	2 TR	1		
19	4th FLOOR (RANI MOHITE CABIN)	CASSETTE	BLUE STAR	2 TR	1		
20	4th FLOOR (OFFICE)	CASSETTE	BLUE STAR	2 TR	1		
21	4th FLOOR (COMPUTER ROOM)	CASSETTE	BLUE STAR	2 TR	1		
22	4th FLOOR (BOOK ROOM)	CASSETTE	BLUE STAR	2 TR	1		
23	4th FLOOR (DIGITAL LIBRARY)	CASSETTE	BLUE STAR	2 TR	5		
24	5th FLOOR (IN FRONT OF LIFT)	CASSETTE	BLUE STAR	2 TR	1		
25	5th FLOOR (OFFICE)	CASSETTE	BLUE STAR	1.5 TR	1		
26	5th FLOOR (HALL)	CASSETTE	BLUE STAR	2 TR	6		
					51		
